



2248 Meridian Boulevard, Suite H
Minden, Nevada 89423

800-600-1760 Toll Free

775-824-0300 Direct

775-824-0105 Fax

Email: info@corporatedirect.com

Thank you for contacting Corporate Direct regarding your corporation, LLC and LP formation questions. We have assembled this information packet to help answer some of your questions. We are attorney owned and operated and have formed thousands of limited liability entities for satisfied clients. We trust you will find this information package helpful.

Corporate Direct, Inc. was founded in 1988 by Garrett Sutton, Esq. of Sutton Law Center, P.C. Mr. Sutton is an experienced corporate attorney. As a member of Robert Kiyosaki's Rich Dad Advisor team he has written several best-selling books, including "Start Your Own Corporation," "How to Use Limited Liability Companies & Limited Partnerships," and "Writing Winning Business Plans." All of his informative books are available through www.successdna.com.

To help determine the type of entity (be it a corporation, LLC and LP) most suitable for your needs, please review the enclosed **Corporate FAQ Package**. You may also call our office at 1-800-600-1760 to discuss various formation issues. You will also find a **Corporate** or **LLC/LP Formation Checklist** and rate sheets of our fees. Given our high level of customer service to guide you through this important process, we believe our fees are both reasonable and affordable. We can create your entity in any state. We will provide you with ALL the necessary corporate documents to protect yourself and your assets. (Please beware of discount incorporators who only provide the bare minimum of documents. You will not be protected in a lawsuit or an IRS audit without a complete and professionally prepared limited liability entity.)

The strategic use of one or more Nevada and/or Wyoming corporations offers significant benefits to you, your family and your future. In today's litigious climate, it is vital to protect yourself, your business, and your personal assets. We can help you with this process, and our skilled representatives will assist you every step of the way. Our affiliates at www.businesscreditsuccess.com can also assist you in building corporate credit, so that you do not have to provide a personal guarantee to grow your business. Building business credit is a key corporate strategy, and Business Credit Success can help you to affordably complete this important process.

Again, thank you for contacting us. Should you have further questions, please don't hesitate to contact us at the email address or phone number shown above. We look forward to hearing from you soon.

Sincerely yours,

Garrett Sutton and the Corporate Direct Team

P.S. When we send you the final corporate documents we will include a free book titled *Bulletproof Your Corporation* by Garrett Sutton (\$49.00 value). This is our gift to you in appreciation of your business

Corporate Direct, Inc.

1-800-600-1760

Why incorporate in Nevada?

For many reasons, Nevada is one of the best places in the United States to incorporate. Nevada has excellent privacy laws, minimal reporting requirements, close proximity to the major California market, good road and air transportation connections and a business-related infrastructure that continues to attract major businesses such as Starbucks, Barnes & Noble and amazon.com.

Privacy: Nevada does not share shareholder information with the IRS. In Nevada shareholders are not a matter of public record which allows for maximum anonymity and privacy. In addition, nominee officers and directors can be provided to further enhance privacy.

Asset Protection: Nevada's asset protection laws are very strong. Nevada is the only state to extend the charging order protection found in LLCs and LPs to corporations. This is a significant benefit to corporate shareholders. Nevada's corporate veil remains one of the strongest in the country.

Corporate Flexibility: Directors, officers and shareholders do not have to live in or hold meetings in Nevada. Telephone meetings are permitted. One person may hold all director and officer positions, and directors/officers do not have to be stockholders. Corporate bylaws can be made or expediently changed by Directors. Nevada law also allows for various classes of stock and debt, securities and voting restrictions, rights and preferences to be included in the articles and bylaws. These and other favorable features of Nevada corporate law provide for great corporate flexibility and ease of maintenance.

Favorable Capitalization: No minimum capital number is required to incorporate. Shares may be issued not only for money or assets invested, but also for personal services, leases and options granted, and personal property. In addition, a Nevada company may purchase, sell, hold or transfer shares of its own stock.

Why incorporate in California?

Millions of companies regularly conduct business in California. If you have a business nexus in California then you are part of its tax system, which is expensive and burdensome. Then again, you are doing business in one of the world's largest economies, so hopefully it is worth the trouble.

Here's a quick way to determine whether or not you are or will be a part of the California tax system. Answer the following questions:

- Do you live in California?
- Do you have any employees (including yourself) who work in California?
- Do you own real estate in California?
- Do you have a business location in California?

If you answered "yes" to any of those questions then you are or will be part of the California tax system.

Don't be swayed by less reputable operators who promote incorporating in Nevada to avoid paying California tax on income made in that state. It isn't true, and that advice will get you into trouble.

Sometimes it makes sense to use a California entity for your California business activities and use another, non-California entity to conduct all of your non-California business activities. Some clients want the extra protection of a California entity owned by a Nevada or Wyoming entity. We assist many clients with such structures. Or, if you are living in and doing business in California and want California-based limited liability protection without extra out-of-state fees, then forming a California entity may be your choice.

Corporate Direct, Inc.

1-800-600-1760

Why Incorporate in Wyoming?

Wyoming is one of the fastest-growing states for low-cost, low-maintenance and no state tax incorporations. Why? Because Wyoming has actively sought to make its corporate law and business tax structure friendly and attractive to out of state companies looking for the best all-around tax and legal structure.

Privacy:	Wyoming requires officer and director information only. No information on shareholders is collected or shared with the IRS. Nominee officers and directors can be used to enhance privacy.
Asset Protection:	Wyoming has a very strong asset protection law. It is one of the strongest in the United States today. Wyoming, unlike many other states, offers charging order protection for single member LLCs, a key benefit.
Formation Costs:	Wyoming is inexpensive compared to other states, even Nevada. Minimum filing fees add up to maximum savings for you.
Maintenance Costs:	Wyoming has one of the lowest annual fee structures in the United States. Because the Wyoming annual fees are based on assets or employees physically located in Wyoming, you could pay as little as \$50 per year to maintain your non-resident Wyoming entity.
Low Capitalization:	Wyoming has no minimum capitalization requirements. Some states, such as Texas insist that you put at least \$1,000 into your entity on formation!
Corporate Flexibility:	Directors, officers and shareholders do not have to live in or hold meetings in Wyoming. Telephone meetings are permitted. One person may hold all director and officer positions and directors and officers do not have to be stockholders.

Incorporating in Other States

There are times when the best place to incorporate is close to home. For example, if you operate a service-based business, or a storefront in your home state, it may make sense to form your entity in your home state. Our account representatives can discuss the basic issues with you. For now ask:

- Where is my physical business located?
- Where do my employees live?
- Do I invest in real estate, and if so, where is that real estate located?
- Am I planning on selling that real estate and buying other real estate investments in other state(s)?
- Am I planning on moving out of the state and relocating my business?

Depending on the answers you may be part of your home state's tax system. Don't be fooled by operators claiming that by incorporating in Nevada or Wyoming you won't have to pay any taxes in your home state. It isn't true and will cause you trouble down the road. That said, a Nevada or Wyoming entity qualified to do business in your home state may make sense. As well, if you are a real estate investor interested in privacy and asset protection in your home state or seeking out and purchasing properties in other states, then you may want to consider using a Nevada or Wyoming LLC to hold your in state LLCs. We will be happy to review these strategies with you.

Corporate Direct, Inc.

1-800-600-1760

Any State Incorporation Package

Corporate Direct's corporation, LLC and LP formations are complete and include the following:

- All initial organizational filings with the Secretary of State (state filing, franchise tax and licensing fees are extra)
- One full year of registered agent service
- Preparation of Bylaws, Operating Agreement or Limited Partnership Agreement
- Initial Minutes of Meetings
- Issuance of Stock, Membership Interests or Limited Partnership Interests
- Corporate Minute Book
- Corporate Name Check
- Instructions and forms for obtaining a federal Employer Identification Number (EIN)
- Free book, "Bulletproof Your Corporation" by Garrett Sutton, a \$49.00 value, with your first formation
- Ongoing customer service throughout and after your formation

You get all of this for \$695 (plus applicable filing fees).

Our Fees vs. Their Fees

We charge a flat fee of \$695 (plus the applicable state filing fees) for a complete corporate package. If you form three or more entities the fee is just \$595 each, plus the filing fees.

We are well aware that there are other companies that charge as little as \$99 for an incorporation. We have tested our competitors and found a time-tested maxim to be absolutely true: You get what you pay for. To help make your decision, we have prepared a chart comparing what you get with our full service corporate package versus the risky budget company.

Document or Service	Corporate Direct	Risky Budget Companies	Comments
Articles of Incorporation	Yes	Yes	For \$99 this is usually all you get.
Fully drafted Bylaws, Operating Agreement or Limited Partnership Agreement	Yes	No	Failure to fully prepare these important foundational documents can lead to a loss of limited liability and personal exposure of your assets. The IRS will demand to see them in an audit. Banks expect to see them when they make a loan. Don't be caught short.
Properly issued Stock Certificates	Yes	No	Failure to fully issue stock certificates can lead to questions as to ownership and expensive litigation.
Fully issued Meeting Minutes	Yes	No	Failure to prepare meeting minutes can lead to a loss of limited liability and piercing of the corporate veil.
Account representative on the telephone to answer questions	Yes	No	You are at an extreme disadvantage if you are not able to speak with an experienced representative about your specific situation.
Free 1st year Registered Agent Service	Yes	No	Typically, the \$99 introductory fee is a come on for you to pay hundreds of dollars for promoters to be your Registered Agent. (Our second year fee is just \$125.)
Professional Registered Agent Services open for business to alert you to a lawsuit	Yes	No	Many risky budget companies operate out of mail drops which are totally inadequate for serious investors and business owners.
Availability of affordable attorney opinion letters	Yes	Expensive	Corporate Direct is affiliated with Sutton Law Center, which can provide opinion letters for a small fee. A law firm will charge \$2,000 or more to offer an opinion (and clean up) a discount provider's document.
Free referrals to legitimate accounting, bookkeeping, business consultant and banking sources	Yes	No	Typically, the discount providers earn huge commissions for referrals to fly by night operators. Don't fall prey to this practice.
Free book on bulletproofing your entity	Yes	No	Most risky budget companies don't really care if your company is protected.
Phony Office Packages	No	Yes	Corporate Direct will not sell you an expensive office package you don't need. Beware of promoters who insist that office packages are required by State law. It isn't true.

When you add it all up, the few dollars more you spend with Corporate Direct is more than offset by dealing with a serious and professional provider who is not trying to upsell you on hidden and unnecessary services. Corporate Direct is completely open in providing the exact services you need in a timely manner at an affordable package price.

We look forward to working with you. Call us today to get started at 800-600-1760.

Corporate Direct, Inc.

1-800-600-1760

Transparent and Honest Fee Structure

You may be surprised that we don't hide or mask our fees. We don't. Our fee structure is open and free for all to see. When you incorporate with Corporate Direct, we want you to know your costs before you begin the process. Choosing a business entity is a big part of your company's organizational structure and you should know exactly what it costs at the start and on an annual basis.

Incorporation Services by Experienced Attorneys

When you incorporate with Corporate Direct, you work with experienced paralegals and staff. They will guide you through the process.

Why incorporate? Incorporating and asset protection go hand-in-hand. If you are in business or hold real estate or other assets, you need to form a corporation, LLC or LP to protect yourself and your family from millions of lawsuits brought every year. Incorporating can also provide tax savings and privacy benefits.

In some cases you'll want to speak with a lawyer regarding your specific situation. Corporate Direct is affiliated with Sutton Law Center. If you need to speak with an attorney, Garret Sutton, Esq. is an experienced corporate and asset protection attorney. His rate is \$295 for a full hour and \$175 for a half hour telephone consultation.

If you are going to form three or more entities, you are entitled to receive a free half hour consultation with Garrett Sutton, Esq., based on his calendar and availability. This consult is valued at \$175 and requires the proper deposit along with the formation of three or more entities. Please call (800) 700-1430 for more information about this offer.

If you know that you need a corporation, LLC or LP without speaking with an attorney, please feel free to read the articles on the various states and issues to the left of the page, or you may call (800) 600-1760 to get started right away.

Corporate Direct, Inc.
1-800-600-1760

What is Corporate Direct's \$50,000 guarantee?

If Corporate Direct forms and maintains your entity, and you subscribe to the Corporate Formality Services, we guarantee that you will not be exposed to personal liability from an attempt to pierce the corporate veil. If you are planning to form an entity to create asset protection, subscribing to the Corporate Formality Services will give you the added confidence that your protection team is working for you.

Piercing the corporate veil is one of the greatest fears any business owner or investor can have. By failing to properly form and maintain your corporation or LLC, a court can hold you-- the entity's owner-- personally responsible for all claims. While you may have thought you've taken the steps to bullet proof your corporation or LLC and to protect yourself, it can all be suddenly lost by not doing it right.

Corporate Direct does it right. We properly form and maintain limited liability entities.

Which is why we offer our \$50,000 corporate veil guarantee. If we form and maintain your entity we will guarantee it will not be pierced. We guarantee that you will not be exposed to personal liability from an attempt to pierce the corporate veil. And if you ever are held liable we'll pay \$50,000 on a claim.

How can we make such a guarantee?

Because we are so confident in our ability to form and maintain your entity we are certain that you will be protected. Corporate Direct does it right and keeps you protected. That is our job.

But, if something goes wrong we will back up our service with a \$50,000 guarantee.

Of course certain terms and conditions apply. [Click here](#) to review our guarantee agreement. Our annual fee for this service is \$495.00. Protecting you is an ongoing effort. Corporate Direct needs to continue as your registered agent and minute preparation provider to ensure that all the applicable corporate formalities are met. We can't extend this guarantee if we aren't part of your on going protection team.

But if you form with us, subscribe to the Corporate Formality Services, and stay with us you will be protected.

And on that you have our guarantee. **Please call 800-600-1760 for immediate protection.**

Address Service
Provided by Corporate Direct, Inc.
1-800-600-1760

Our address service is an optional service where you may use our physical address to print on your business stationery and to provide to your banks and vendors. You may also have your general business correspondence sent to our address and we will forward it to you at least once a week. There are many benefits to enrolling in our address service, including:

- Weekly confidential mail forwarding
- A Nevada, Wyoming or California physical business address which you can print on your:
 - Business cards
 - Stationery and Letterhead
 - Checks
 - Business correspondence, including bank/financial statements, client and vendor mail
- You will not receive junk mail.

You get all of this for \$360 per year.

Please note: Magazines, catalogs and/or packages are not forwarded as part of the address service. Forwarding packages that arrive in error at our address are subject to an additional package handling fee.

Although we try to avoid it, occasionally we may have to open client mail.

Official State and Federal government mail is automatically forwarded to you at no additional cost as part of the registered agent service we provide. The address service outlined above is an additional service we offer.

FAQ's and Legal Definitions

What is a corporation? Here you'll find a list of legal terms and definitions. These are our most Frequently Asked Questions.

[What is an entity?](#)

[What is a corporation?](#)

[What is a limited-liability company?](#)

[What is a limited partnership?](#)

[Am I personally liable for the corporation's, LLC's or LP's obligations?](#)

[What are the tax benefits?](#)

[What is a C corporation?](#)

[What is an S corporation?](#)

[What is a Charging Order?](#)

[Do any states offer charging order protection?](#)

[What is an Employer Identification Number \(EIN\)?](#)

[What are Corporate Formalities?](#)

[What is a Resident or Registered Agent?](#)

[What are Corporate Minutes?](#)

[What is Corporate Notice?](#)

[What is business credit?](#)

[What are the Corporate Tax rates?](#)

[What is involved with naming an entity?](#)

[How do foreign investors protect themselves in the U.S.?](#)

[Why would a person form an entity in one state and then qualify in another state?](#)

[How expensive is it to form and maintain a corporation, LLC or LP?](#)

What is an entity? An entity is a business organized according to state law to limit the liability of the owners. Entities can be corporations, limited-liability companies (LLCs) and limited partnerships (LPs). All provide much greater asset protection when compared to a sole proprietorship or general partnership.

What is a corporation? A corporation is a separate legal entity formed by individuals and/or other business entities for the benefit of limited liability, asset protection, tax savings and ease of ownership. The owners of a corporation are shareholders, the management is known as officers and directors.

What is a limited-liability company? A limited-liability company (LLC) is also a separate legal entity formed for limited liability and asset protection purposes. The owners of an LLC are called members and the management is referred to as managers. LLCs are frequently used for holding real estate and other personal assets.

What is a limited partnership? A limited partnership (LP) is a separate legal entity formed for limited liability and asset protection purposes. The owners of an LP are known as general and limited partners. The management resides exclusively with the general partner. While the limited partners are limited in their liability, the general partners are personally liable for the LP activities. This unlimited liability can be resolved by forming a corporation or LLC to be the general partner.

Am I personally liable for the corporation's, LLC's or LP's obligations? If structured properly, the liability of the owner is limited to the amount of their investment in the entity. Thus, the personal assets of the owner will be protected against any business claimants. If you sign a personal guarantee, however, you will be personally responsible for that obligation. This personal responsibility is only to the party you contracted with and does not extend to others.

What are the tax benefits? There are many tax benefits to using a corporation, LLC or LP. Many business expenses are easily written off, and in the right structure, pre-tax dollars can be used for valuable benefits packages. As well, the risk of an IRS audit is lower with business entities.

What is a C corporation? A C corporation is a corporation that is taxed at two levels. First, the corporation pays corporation taxes on corporate profits. Then, with any money left over, the corporation may distribute profits to the shareholders. These profits, or dividends, are taxed to the shareholders. Thus with a Corporation there is "double taxation". The "C" refers to an IRS code section. Despite the double taxation, C Corporations offer many planning and benefit opportunities.

What is an S corporation? An S corporation is a corporation that has elected to be taxed as a flow through entity (similar to an LLC or LP). The "S" also refers to an IRS code section. Providing for this type of taxation, the S election allows the shareholders to be taxed only at the individual level instead of at both the corporate and individual level, thus avoiding the double taxation like the C corporation. The S corporation still provides limited liability protection and is a good entity for many business situations.

What is a charging order? The charging order (especially under Wyoming and Nevada law) is the key asset protection feature of LLCs and LPs. The charging order is a lien against distributions from the LLC or LP. If no distributions are made the judgment creditor does not collect. Importantly, under Nevada and Wyoming law the judgment creditor cannot force a sale of the asset(s) like they can in California and other states.

Do any states offer charging order protection for corporate shares? Yes, Nevada provides corporations with between one and 99 shareholders the same beneficial charging order protection.

What is an Employer Identification Number (EIN)? An EIN is like a Social Security Number for a business. The IRS assigns such a number to each newly formed entity. It is used as an identifier when opening bank accounts, hiring employees and the like.

What are Corporate Formalities? In order to maintain the limited liability protection afforded corporate entities certain minimum formalities must be met. These include filing statements and paying annual fees, maintaining a resident or registered agent and keeping corporate minutes. Failure to follow these formalities can result in personal liability to officers, directors and shareholders.

What is a Resident or Registered Agent? Each state requires that a resident (or registered) agent be identified and located in the state of incorporation and any states where business is conducted. The resident agent's job is to accept service of process (i.e., notice of a lawsuit) and other official notices. Because lawsuits are served on the resident agent it is important to use a service that is professional, appreciates the importance of such notices and will be in business for the long-term. Corporate Direct, Inc. provides resident agent services for \$125 per year (free to new entities in their state of formation for the first year).

Corporate Direct, Inc., its employees and agents do not provide legal or accounting advice or taxation planning. Corporate Direct, Inc. specifically does not provide any services beyond the entity formation involved herein. Corporate Direct's affiliate, Sutton Law Center, does provide legal advice. A Corporate Direct representative will be happy to refer you to a Sutton Law Center attorney.

What are Corporate Minutes? Most every state requires that the owners and managers of an entity meet once a year to discuss the affairs of the business. To prove that this required meeting took place, minutes detailing decisions made at the meeting are written and kept with the corporate, LLC or LP records. Corporate Direct, Inc. provides minute preparation services for a modest fee of \$150 per year.

What is Corporate Notice? An important element in using a corporation is providing the public with notice that they are doing business with a corporation. To that end, you will use Inc., LLC or LP, for example, on all of your brochures, contracts, checks, cards, and the like.

What is business credit? Business credit is a separate track of financing independent of your personal credit. Using business credit strategies wisely can greatly assist you with your growth objectives. For more information visit www.businesscreditsuccess.com.

What are the Corporate Tax Rates? To view a current listing of Corporate Tax Rates, go to www.corporatedirect.com.

What is involved with naming an entity? First, you cannot use the name of a corporation, LLC or LP that is already in use and registered with the state. While Corporate Direct, Inc. will perform an initial name search to minimize this issue it is helpful to have several names in mind for possible use. Second, if you are going to organize in one state and qualify in another state the name should be available in both states. Third, a corporate name should not be confused with a trade name or trademark. While you may be able to incorporate using one name you will not automatically, without filing for trademark protection, be protected in using your corporate name as a trade name.

How do foreign investors protect themselves in the U.S.? Foreign investors are welcome to invest and do business in the U.S. Still, they must realize that the U.S. is a litigious society and they must **protect themselves with asset protections strategies as any American would.** Depending on their country's tax system and double tax treaty with the U.S., LLCs and C corporations can be used to protect foreign investors.

Why would a person form an entity in one state and then qualify in another state? Many people will form an entity in Wyoming for the privacy and asset protection benefits and then qualify to do business in their home state, California, for example. The qualification process involves having our Nevada office; for example, provide a certificate of good standing for the Wyoming corporation and then file with the California Secretary of State for permission for the Wyoming corporation to do business in California. It is not an overly complicated process, but it is an important process to ensure that your **entity's limited liability protection follows you into the states in which you actively conduct business.** Corporate Direct, Inc. provides the qualification service for \$374 per entity, plus applicable state filing fees.

How expensive is it to form and maintain a corporation, LLC or LP? Corporate Direct, Inc. provides affordable entity formation and maintenance services. As our fee sheets indicate, given the risks associated with doing business and holding real estate as well as the possible loss of personal assets, the benefits of limiting liability and protecting assets for a very affordable price are quite substantial. For current fee sheets, go to www.corporatedirect.com.

CORPORATE DIRECT, INC.
C CORPORATION / S CORPORATION FORMATION CHECKLIST

1.	Name of Entity:		
	Alternate Names (if preferred name is unavailable): (Please note that corporate names using financial words such as "Mortgage" or "Trust", or professional designations such as "Engineer" require advance approval in many states. Please consult with our firm as to the cost of such extra work and the likelihood of approval.)	_____ _____	
2.	Type of Entity: (A Non-Profit corporation is formed for charitable, educational, religious and other not for profit activities. Federal approval of such status must be granted by the IRS. No stock may be issued.)	For Profit: <input type="checkbox"/>	Non-Profit: <input type="checkbox"/>
3.	Do you want to form a "C" or an "S" corporation? ("C" Corporations are used by companies who anticipate growth, non-U.S. shareholders, corporate shareholders and possible public listing.) ("S" Corporations may have a maximum of 100 or fewer U.S. person shareholders only. Shareholders of an "S" Corporation have profits and losses included directly on their personal income tax return like a partnership. It is suggested that you consult your legal and/or accounting professional to assist in your decision.)	"S" <input type="checkbox"/>	"C" <input type="checkbox"/>
4.	In which state are we forming your entity?	Nevada <input type="checkbox"/>	California: <input type="checkbox"/> Wyoming <input type="checkbox"/>
		Other (Specify) _____	
5.	If your entity will own rental property, conduct business, or pay wages in another state, we will need to register the entity in the other state as well. If this is the case, in which other state or states will we need to qualify your entity?	_____ _____	
6.	What will your business do? (basic one-line summary)		
7.	Do you wish to use our Nominee Service? (For your personal privacy, Nominee Service is provided through a third-party Nominee Director and Officer located in Nassau, Bahamas. This individual is listed as the sole officer and director, however the daily operations of the Corporation continue to be conducted by you, and the Nominee will execute agreements, etc., in accordance with your instructions. The basic annual fee of \$650 per year may be higher if numerous documents are required to be signed. Not recommended for companies anticipating outside investors or intending to go public.	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
8.	Name(s) and address(es) of Director(s). (Many states allow one or more. The number may be increased or decreased at stockholder or director meetings, depending on numbers being added/decreased. Attach list if space insufficient)		

9.	Name(s) and address(es) of Officers. (You must appoint a President, Secretary and Treasurer. Many states allow this to be one person, who may or may not also be a Director.)		
	President	Secretary	Treasurer
10.	Authorized Capital and Par Value: (Standard amount is either 1,000,000 shares or 10,000 shares at a \$0.001 par value. Please call if you want more authorized shares or if you wish to also have preferred or other classes of stock.	Common No. _____ Par Value: _____	Preferred (Not applicable for S Corporations) No. _____ Par Value: _____
11.	Name(s) of Initial Shareholders, number of shares being received and consideration being paid. (Consideration may be paid by cash, assets, or services to be provided. Attach list if space insufficient.)		
	<i>Name(s) and Address(es) of Founding Shareholders</i>	<i>Number of Shares</i>	<i>Consideration Paid</i>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
12.	Do you want us to apply to the IRS for the Corporation's Tax ID Number? (You will need the Tax ID number to open up a bank account in the name of the Corporation)	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
	Please provide the Name and Social Security Number of one of the Officers: (If all of your corporation's officers and directors are non-U.S. persons, please provide legible photocopy of a Passport with photograph and identification particulars)	<i>Name</i>	<i>Social Security No.</i>
13.	When is your Corporation's fiscal year-end? (C corporations may choose, S Corporations will default to December 31)	Month/Day	
14.	Do you want Corporate Direct's \$50,000 Corporate Maintenance Program for an annual fee of \$495?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
15.	How did you hear about Corporate Direct?		
16.	Please provide your contact details: This is not public information; this is how we contact you and where we send your documents.	Name: _____	_____
		Address: _____	_____
		Telephone: _____	_____
		Fax: _____	_____
		Cell: _____	_____
		Email: _____	_____

Please fax this checklist with signed fee sheet to 775-824-0105 or call 1-800-600-1760 with any questions you may have. You may also scan and email it to info@corporatedirect.com.

CORPORATE DIRECT, INC.
LLC / LIMITED PARTNERSHIP FORMATION CHECKLIST

1.	Name of LLC / Limited Partnership:			
	Alternate Names (if preferred name is unavailable): (Please note that corporate names using financial words such as "Mortgage" or "Trust", or professional designations such as "Engineer" require advance approval in many states. Please consult with our firm as to the cost of such extra work and the likelihood of approval.)	<hr/> <hr/>		
2.	Type of Entity:	LLC <input type="checkbox"/>	Limited Partnership <input type="checkbox"/>	
		S-Corp. <input type="checkbox"/>	or C-Corp. <input type="checkbox"/>	
3.	In which state are we forming your entity?	Nevada <input type="checkbox"/>	California: <input type="checkbox"/>	
		Wyoming <input type="checkbox"/>	Other (Specify) _____	
4.	If your entity will own rental property, conduct business, or pay wages in another state, we will need to register the entity in the other state as well. If this is the case, in which other state or states will we need to qualify your entity?	<hr/> <hr/>		
5.	Nature of Business Activity: (A basic one-line summary. For asset holding, a typical statement is: "To hold and manage investments.")	<hr/> <hr/>		
6.	Do you wish to use our Nominee Service? (For your personal privacy, Nominee Service is provided through a third-party Nominee Manager located in Nassau, Bahamas. This individual is listed as the Manager, however the daily operations of the Corporation continue to be conducted by you, and the Nominee will execute agreements, etc., in accordance with your instructions. The basic annual fee of \$650 per year may be higher if numerous documents are required to be signed. Not recommended for companies anticipating outside investors or intending to go public.)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
7a	If you are forming an LLC , will your LLC be managed by some/all of its members, or by a manager? <i>(Please note that a separate corporation or LLC may be used to serve as the Manager.)</i>	Member-Managed <input type="checkbox"/>	Manager Managed <input type="checkbox"/>	
7b	Name(s) and address(es) of your Managing Members, or of your Manager: (Attach list if space insufficient) (You may list all of your members, just the members who will be actively managing your LLC, or just your Manager, if you are a Manager-Managed LLC. If Manager-managed, the Manager itself may be a corporate entity) (Please also set out each member's respective interests. Members may have equal interests, or differing interests, depending on the amount each person is intending to contribute towards the LLC) Manager Name: _____			

8. If a Member is a Trust, please list the Trustee: _____ _____			
If a Member is a Company, please list the President or Manager of the Company: _____ _____			
Membership Interest Percentage _____%	Membership Interest Percentage _____%	Membership Interest Percentage _____%	Membership Interest Percentage _____%
Membership Interest Percentage _____%	Membership Interest Percentage _____%	Membership Interest Percentage _____%	Membership Interest Percentage _____%
9.	Voting – please select one	Unanimous <input type="checkbox"/>	Simple Majority <input type="checkbox"/>
		Two-Thirds <input type="checkbox"/>	Other: _____ <input type="checkbox"/>
10.	If you are forming a Limited Partnership , who will be your General Partner? (May be an individual or a corporate entity) What interest will your General Partner hold in the Limited Partnership? (Please consult with your accountant or tax advisor on this issue.)	(Name and Address)	Percentage: _____%
10b	Name(s) and address(es) of your Limited Partners: (Attach list if space insufficient)		
Partnership Interest Percentage _____%	Partnership Interest Percentage _____%	Partnership Interest Percentage _____%	Partnership Interest Percentage _____%
Partnership Interest Percentage _____%	Partnership Interest Percentage _____%	Partnership Interest Percentage _____%	Partnership Interest Percentage _____%
11.	Do you want us to apply to the IRS for the LLC/Limited Partnership's Tax ID Number? (You will need the Tax ID number to open up a bank account in the name of the Company)	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
11b	Please provide the Name and Social Security Number of one of the Managing Members, or the Manager, or a General or Limited Partner: (If none of your entity's members, managers or partners are U.S. persons, please provide legible photocopy of this person's Passport with photograph and identification particulars)	Name	Social Security No.
12.	If you are Husband and Wife do you wish to be listed as:	<input type="checkbox"/> <i>Single Member</i>	<input type="checkbox"/> <i>Multi Member</i>
13.	How did you hear about Corporate Direct, Inc.?		
14.	Do you want Corporate Direct's \$50,000 LLC/LP Maintenance Program for an annual fee of \$495?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

15.	<p>Please provide your contact details:</p> <p>This is not public information; this is how we contact you & where we send your docs</p>	<p>Name: _____</p> <p>Address: _____</p> <p>City, State Zip: _____</p> <p>Telephone: _____</p> <p>Fax: _____</p> <p>Cell: _____</p> <p>Email: _____</p>
-----	--	--

Please fax this checklist with signed fee sheet to 775-824-0105 or call 1-800-600-1760 with any questions you may have. You may also scan and email to info@corporatedirect.com.

Corporate Direct, Inc.

Entity Order Form and Fees

Phone: 800-600-1760 Fax: 775-824-0105

(Items highlighted are suggested minimum requirements. For Nevada expedited filings, add \$175.)

(For out-of-state registrations, additional charges will apply)

FORMATION SERVICES:	Cost	Total Cost
Corporate Direct, Inc. Entity formation fee (S/C Corp, LLC or LP)	695	
Obtain Federal Tax ID Number	35	
NEVADA Filing Fees: (Corporation, LLC or LP)		
Incorporation or Organization filing fee	75	
Certified Copy of Articles fee	30	
Initial List of Officers/Directors, or Members, or Partners	125	
Obtain State of Nevada Business License (includes \$200 filing fee)	250	
*Exempt-home based business earning less than 66-2/3% average annual wage	0	
Optional: Expedited 48-hour Nevada formation (includes \$125 filing fee)	175	
WYOMING Filing Fees: (Corporation, LLC or LP)	100	
CALIFORNIA Filing & associated special service fees (varies; see below)		
If Corporation	155	
Filing form 25102(f) for a CA corporation(includes \$25 filing fee)	125	
If LLC or Limited Partnership	125	
OTHER STATES Filing Fees: Please call for estimate		
Out-of-State Registration/Qualification		
Agent's filing and processing fees (Filing fees, registered agent fee & required Certificate of Good Standing or certified articles from home state are EXTRA)	249	
Individual State Filing Fees (determined on a state-by-state basis - call for estimate)	TBD	
Registered Agent Fee	125	
Certificate of Existence or Good Standing from formation state (NV=\$50, WY=\$35)		
Additional Services		
Corporate Direct's \$50,000 Maintenance Program	495	
Wire Transfer Fee (\$10)	10	
Administrative Fee	35	
Paralegal Service Fee (per hour)	95	
Federal Express (Domestic \$30/International \$75)		
Address Service - NV, CA, WY Only	360	
Address Service - International	480	
Nominee Officers and Directors (Per year) (May increase depending on volume of documents to be signed. Provided through Corporate Direct, Inc.)	650	
Corporate Minute Book (incl. seal, stock certificates and stock transfer ledger)	79	
Corporate Seal only	50	
Annual Services (not required in first year)		
Registered Agent Fee (first year included in formation fee)	125	
Annual Meeting Minutes (per year, not required in 1st year)*minimum fee quoted Additional work billed as performed at regular billing rates of between \$100-\$350 per hour.	150	
TOTAL FEES PAYABLE	\$	\$
Payment Instructions (please check one of the following options). Thank You!		
1. Please contact 1-800-600-1760 to obtain wire instruction <input type="checkbox"/> Amount: \$ _____		
2. Payment is enclosed by way of check, drawn on a US Bank <input type="checkbox"/> Amount: \$ _____ or by money order or cashier's check (payable to CORPORATE DIRECT, INC)		
3. Please charge my: Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/>		
Card Number: _____ Exp. Date: _____ Security Code: _____		
Signature: _____ Date: _____		
Billing address if different than business address:		
For fastest service, please wire funds or include a money order, cashier's check or credit card information. Otherwise, please allow fifteen (15) days for check clearance. FEES ARE A CLOSE ESTIMATE AND SUBJECT TO CHANGE. (01/06/2012)		